



PORT HURON  
**HOUSING**  
COMMISSION

# Deputy Executive Director

**The Port Huron Housing Commission is seeking a strategic, driven, and experienced Deputy Executive Director.**





## **About the Housing Commission**

The Mission of the Port Huron Housing Commission is to offer or provide housing assistance in ways that support families, neighborhoods and economic self-sufficiency and strive for financial soundness. It is also the mission of the Commission to improve and maintain the overall quality of its assets thereby improving the quality of life for its residents. It is the vision to be an asset to the community, to be considered not last resort housing but an opportunity for those in need to regain self-sufficiency, and to be a viable partner with residents, local landlords, community organizations, and local governments.

The Commission provides safe, affordable housing for low-income families and seniors. Funded through rental income and federal housing subsidies; administers public housing and Housing Choice Voucher programs, with rental assistance based on household income. It owns and operates five affordable housing village, three for families and two for seniors, named for historically significant local sites. Governed by a five-member board appointed by the City Manager, the Housing Commission is committed to excellence in housing, modernization, maintenance, and resident services, and has received multiple awards for its innovative programs.

## **Deputy Executive Director's Key Responsibilities**

The Deputy Executive Director plays a critical leadership role in managing public housing, Housing Choice Voucher programs, and resident services across five regional housing commissions. This position supports the Executive Director in overseeing day-to-day operations, budget management, and administrative functions, while also stepping in as Acting Executive Director when necessary.

Key responsibilities include mentoring leadership teams, supervising staff, and ensuring performance aligns with organizational goals and policies. The role involves interpreting housing legislation to guide policy updates and maintain regulatory compliance.

The Deputy Executive Director fosters strategic partnerships with community organizations and government agencies, represents the Commission in public forums, and provides leadership to affiliated nonprofit entities. This position is vital to driving organizational improvements and ensuring effective, compliant, and community-focused housing services.



## **Our Ideal Candidate**

Our ideal candidate for the Deputy Executive Director role is a mission-driven public sector or nonprofit executive with progressive leadership experience in affordable housing operations, public administration, or nonprofit management. The candidate brings a strong track record in operational oversight, strategic planning, compliance leadership, and community engagement across multi-agency environments. They are a trusted advisor and collaborative partner, capable of managing complex organizational structures and aligning diverse teams with a unified purpose.



## **Experience and Education Requirements**

- Bachelor's degree in Public Administration, Nonprofit Management, Law, Urban Planning, or a related field is preferred
- Minimum of 5 years in a senior leadership or operations management role within a housing authority, nonprofit, or public agency
- Must obtain Public Housing Managers Certificate within 24 months of hire
- Equivalent combinations of education and experience will be considered

## **Benefits and Compensation**

**PHHC offers a generous slate of employee benefits that includes medical, dental, vision, life, short and long-term disability insurances, MERS Defined Benefit Pension Plan, paid-time off and holidays.**

**Compensation: The salary range for this position is between \$95,000 to \$105,000 commensurate with experience.**





## **Other Information to Consider**

The Deputy Executive Director is a full-time, on-site position location in Port Huron, Michigan.

Travel Requirements: Occasional business-related travel is required.

## **For More Information or To Apply**

For more information, please contact Kristin Richards at [krichards@hciadvisorygroup.com](mailto:krichards@hciadvisorygroup.com).

Individuals interested in being considered for this exceptional leadership opportunity are invited to apply via the link below. All applicants must submit a cover letter and résumé for full consideration. The application deadline is August 15, 2025.

Apply Link: <https://hciadvisorygroup.com/opportunities/#op-673094-deputy-executive-director>

## **Where You'll Work**

Port Huron, Michigan located at the base of Lake Huron and known as the “Maritime Capital of the Great Lakes” offers an ideal blend of small-city charm and waterfront vitality. The city’s family-friendly community supports over 17 parks, three beaches, a one-mile riverfront walk, and Michigan’s largest municipal marina system. Cultural and educational opportunities flourish at institutions like the Port Huron Museum, spanning five sites including Fort Gratiot Lighthouse, and Port Huron Civic Theatre.

The tight-knit local culture is enlivened year-round by festivals like Blue Water Fest and Chilly Fest, downtown events, and vibrant public art along the waterfront. Commuting is comfortable with a short average drive time. Overall, Port Huron blends affordability, natural beauty, and community spirit, making it a rewarding place for professionals and families seeking lakeside living with access to parks, culture, education, and steady growth.

